



## KENTUCKY BOARD OF NURSING

312 Whittington Parkway, Suite 300  
Louisville, Kentucky 40222-5172  
[www.kbn.ky.gov](http://www.kbn.ky.gov)

### BOARD MEETING MINUTES

April 16, 2020

**MEMBERS PRESENT:** None

**MEMBERS-VIDEO/AUDIO  
PHONE CONFERENCE:**

Dina Byers, APRN, President  
Jessica Wilson, APRN, Vice President  
Audria Denker, RN  
Michele Dickens, RN  
David Dickerson, Citizen at Large  
Kristi Hilbert, RN  
Jimmy Isenberg, RN  
Susan Lawson, LPN  
Adam Ogle, RN  
Carl Vinson, LPN  
Robyn Wilcher, RN  
Mandi Walker, RN  
Gail Wise, RN  
Teresa Huber, RN  
Christina Perkins, Citizen at Large

**MEMBERS ABSENT:** Crystal Morgan, LPN

**STAFF PRESENT:** Jessica Estes, Executive Director  
Nathan Goldman, Executive Administrative Assistant  
Kelsea Bennett, Executive Legal Secretary  
Myra Goldman, APRN Education & Practice Consultant  
Monica Shamell, Executive Administrative Secretary  
Adrienne Harmon, Executive Secretary  
Eric Velazquez, Resource Management Analyst II  
Morgan Ransdell, General Counsel

**GUESTS PRESENT:** None

**VIDEO/AUDIO  
PHONE CONFERENCE  
WITH GUESTS AND  
STAFF:**

Allison Boggs  
Ann Tino, Investigation Branch Supervisor, KBN  
Anna Adams, Administrative Services Supervisor, KBN  
Anne Veno, Norton Healthcare  
Beth Gamble, Kentucky State University  
Jaclyn Bitterman, Jefferson Community and Technical College  
Chrissy Blazer, Nurse Investigator, KBN  
Connie Cooper, Galen College  
Denise Vititoe, Nurse Investigator, KBN  
Dolores White  
Billie S Duvall, Somerset Community and Technical College  
Bonnie Fenwick, Nurse Investigator, KBN  
Ellen Thomas, APRN Nurse Investigator, KBN  
Jacob Ryan  
Jennifer Hart, Human Resource Administrator, KBN  
Jessica Hill, Program Coordinator, KBN  
Jill Cambron, Program Coordinator, KBN  
Joyce Lambruno  
Kathy Khoshreza  
Kay Smith  
Kim Pruitt, Nursing Practice Consultant, KBN  
Laura Wagner, IM Supervisor, KBN  
Lisa Dunsmore, Nurse Investigator, KBN  
Marsha Whitfield  
Melissa Haddaway, Nurse Investigator, KBN  
Michelle Gary, Program Coordinator, KBN  
Michelle Rudovich, Deputy Executive Director, KBN  
Karen A O'Neil, Jefferson  
Pam Hagan, Deputy Executive Director, KBN  
Rita Poynter, Administrative Specialist, KBN  
Russell Mauk  
Kelli A Selvage, Jefferson Community and Technical College  
Susan Lawson, Nurse Investigator, KBN  
Bernie M Sutherland, Interim Nursing Education Consultant KBN  
Patricia Smith, Compliance Branch Manager, KBN  
Valerie Jones, Nursing Education Consultant, KBN  
Dr. Patsy Jackson, DNP, MSN, BSN, APRN, FNP-C; Program Administrator-  
Associate Dean of Nursing; Big Sandy Community and Technical College  
Ruth Martin, KCTCS  
Betty H. Olinger, EdD, MSN, RN; Interim Nursing Program Administrator;  
Kentucky State University

The roster of attendance submitted by the Executive Administrative Secretary is appended to the official copy of the minutes on file in the Board office.

**CALL TO ORDER**

Dina Byers, President, called the meeting of the Kentucky Board of Nursing to order at 10:04 a.m. on April 16, 2020, by teleconference via BlueJeans software application.

### **STAFF RECOGNITION**

Dina Byers recognized Bridget Smith for 5 years of employment at KBN.

### **DECLARATION OF QUORUM**

The President declared a quorum present.

### **ADOPTION OF AGENDA**

A flexible agenda was adopted.

### **APPROVAL OF MINUTES**

The minutes from the February 20, 2020, March 19, 2020, and March 26, 2020 Board Meetings were approved as written.

### **ELECTION OF FY 2020-2021 BOARD OFFICERS**

The election for Board Officers was conducted electronically, through Vote Up App. Jessica Wilson was elected as President; Michele Dickens was elected as Vice President.

### **PRESIDENT'S REPORT**

No Report

### **FINANCIAL OFFICER'S REPORT**

The Financial Report was presented by Anna Adams, Administrative Services Supervisor. The Board reviewed and accepted the report as written.

### **EXECUTIVE DIRECTOR'S REPORT**

The written report of the Executive Director was presented and included information on the Building; Decreased In-Person Traffic; Emergency Licensure; Personal Care Attendants; Additional COVID-19 Response; Agency Personnel; APRN Update Audit; Licenses Issued Since Telecommuting Implemented; Emergency Privileges Granted; Regulation Updates; Upcoming Meetings; Legal Updates; Investigation Branch Report; Compliance Branch Report; Meetings and Activities; Kentucky Board of Nursing Licensure Report.

The Board accepted the Executive Director's report as written and the following actions were taken:

- **APPROVED TEMPORARY CHANGES TO 201 KAR 20:056 TO AUTHORIZE THE ISSUANCE OF TEMPORARY WORK PERMITS TO APRN APPLICANTS**

The Board, by and through the President Dina Byers, Delegated Authority to the Executive Director, Jessica Estes.

### **CREDENTIALS REVIEW PANEL**

The reports of the Credentials Review Panel meetings held February 20, 2020 and March 19, 2020 were presented. The Board reviewed and accepted the reports as written.

## **EDUCATION COMMITTEE**

The report of the Education Committee meeting held March 19, 2020 was presented. The Board accepted the report as written and the following actions were taken:

### **Galen College of Nursing, Hazard, ADN Program**

- **APPROVED GALEN COLLEGE OF NURSING TO BE ALLOWED TO INCREASE ENROLLMENT FROM TWO HUNDRED (200) TO TWO HUNDRED AND FIFTY (250) STUDENTS IN THE ASSOCIATE DEGREE NURSING PROGRAM, HAZARD, KY, FOR THE FALL AND WINTER QUARTER. FOLLOWING THE WINTER QUARTER, ADDITIONAL BENCHMARK DATA MUST BE PROVIDED FOR COMMITTEE REVIEW BEFORE RECEIVING APPROVAL TO ADMIT THE REMAINING TWENTY-FIVE (25) STUDENTS**
- **APPROVED THAT ALL REQUESTS FOR AN INCREASE IN ENROLLMENT BE BROUGHT TO THE EDUCATION COMMITTEE FOR REVIEW**

### **201 KAR 20:320 – Proposed Revisions Draft**

- **APPROVED AS AMENDED, KENTUCKY ADMINISTRATIVE REGULATION 201 KAR 20:320, STANDARDS FOR CURRICULUM OF PRELICENSURE REGISTERED NURSE AND PRACTICAL NURSE PROGRAMS**

### **Sullivan University, Lexington, ADN Program**

- **APPROVED THE LETTER OF INTENT, DATED FEBRUARY 27, 2020, SUBMITTED BY SULLIVAN UNIVERSITY TO ESTABLISH AN ADN PROGRAM IN LEXINGTON, KY**
- **APPROVED SULLIVAN UNIVERSITY, LEXINGTON, BE GRANTED TO SUBMIT A PROPOSAL FOR AN ADN PROGRAM**

### **Sullivan University, Lexington, PN Program**

- **APPROVED THE LETTER OF INTENT, DATED OCTOBER 18, 2019, SUBMITTED BY SULLIVAN UNIVERSITY TO ESTABLISH A PN PROGRAM IN LEXINGTON, KY**
- **APPROVED SULLIVAN UNIVERSITY, LEXINGTON, BE GRANTED TO SUBMIT A PROPOSAL FOR A PN PROGRAM**

### **Jefferson Community and Technical College, Shelby Campus, ADN Program**

- **APPROVED THE LETTER OF INTENT, DATED OCTOBER 22, 2019, SUBMITTED BY JEFFERSON C&TC TO ESTABLISH AN ADN PROGRAM IN SHELBYVILLE, KY**
- **APPROVED JEFFERSON C&TC, SHELBY CAMPUS, BE GRANTED TO SUBMIT A PROPOSAL FOR AN ADN PROGRAM**

### **Somerset Community College, Clinton County, PN Program**

- **APPROVED THE LETTER OF INTENT, DATED NOVEMBER 19, 2019, SUBMITTED BY SOMERSET COMMUNITY COLLEGE TO ESTABLISH A PN PROGRAM IN ALBANY, KY**
- **APPROVED SOMERSET COMMUNITY COLLEGE, CLINTON COUNTY CAMPUS, BE GRANTED TO SUBMIT A PROPOSAL FOR A PN PROGRAM**

**Big Sandy Community and Technical College, Pikeville, ADN Program**

- **APPROVED THE LETTER OF INTENT, DATED MARCH 6, 2020, SUBMITTED BY BIG SANDY C&TC TO ESTABLISH AN ADN PROGRAM IN PIKEVILLE, KY**
- **APPROVED BIG SANDY C&TC, PIKEVILLE, BE GRANTED TO SUBMIT A PROPOSAL FOR AN ADN PROGRAM**

**2019 NCLEX Pass Rates**

- **APPROVED THE 2019 NCLEX PASS RATES**

Audria Denker recused herself from all discussions of Galen College of Nursing.

**PRACTICE COMMITTEE**

No Report

**CERTIFIED PROFESSIONAL MIDWIVES (CPM) ADVISORY COUNCIL AND TRANSFER GUIDELINES WORKGROUP**

No Report

**GOVERNANCE COMMITTEE**

The report of the Governance Committee meeting held March 19, 2020 was presented. The Board accepted the report as written and the following actions were taken:

- **APPROVED THAT THE BOARD ADOPT THE PROPOSED AMENDMENTS TO ADMINISTRATIVE REGULATIONS 201 KAR 20:065, 110, AND 411**

**CONSUMER PROTECTION COMMITTEE**

No Report

**ADVANCED PRACTICE REGISTERED NURSE COUNCIL**

No Report

**DIALYSIS TECHNICIAN ADVISORY COUNCIL**

No Report

**CLOSED SESSION**

Upon proper motion and second, the meeting was moved to closed session at 10:55 a.m. to discuss Recommended Orders and Personnel Actions. The meeting was reconvened in open session at 11:21 a.m.

**ACTION ON LICENSES**

The President called for action on Recommended Orders.

- **AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WERE ADOPTED**

Decision Number	Name	License Number
013-04-20	Jason M Conner	LPN 2040483
014-04-20	Jennifer Lynn Wilson Curry	LPN 2043680
017-04-20	Laura Katherine Miller	LPN 2051285 DT Applicant
019-04-20	Josanna R Greenwood Simpson	RN 1110210

- **AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED, THE FOLLOWING RECOMMENDED ORDER WAS ACCEPTED AND 015-04-20 WAS APPROVED**

Decision Number	Name	License Number
016-04-20	Jori Beth Bailey Marcum	RN 1075054

- **AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED, THE FOLLOWING RECOMMENDED ORDER WAS ACCEPTED AND 017-04-20 WAS APPROVED:**

Decision Number	Name	License Number
018-04-20	Katie Leigh Shircliffe	RN 1140725

- **AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED, THE FOLLOWING RECOMMENDED ORDER WAS ACCEPTED AND 019-04-20 ORDER WAS AMENDED AS FOLLOWS:**

**ON PAGE 2, IN PARAGRAPH 6, BE MODIFIED AS FOLLOWS:**

**“ON DECEMBER 30, 2018, JANUARY 1, 2019, AND JANUARY 16, 2019 [DECEMBER 18, 2018], MS. TERRY WAS EMPLOYED AS AN LPN AT THE PAVILION AT KENTON, COVINGTON, KENTUCKY. SHE UTILIZED A TABLET COMPUTER BELONGING TO THE FACILITY TO ACCESS HER FACEBOOK MESSENGER ACCOUNT AND USED THE ACCOUNT TO SELL NARCOTIC MEDICATIONS INCLUDING PERCOCET, VICODIN, AND NORCO BELONGING TO THE FACILITY.”**

**ON PAGE 2, IN PARAGRAPH 9, BE MODIFIED AS FOLLOWS:**

**“ON DECEMBER 30, 2018 [~~DECEMBER 18, 2018~~], THIS EXCHANGE TOOK PLACE:”**

Decision Number	Name	License Number
020-04-20	Tiffany Terry	LPN 2051716

## **PERSONNEL ACTIONS**

Following Review of Personnel Actions, the Board Approved the Actions as Provided.

The Executive Director's performance evaluation was reviewed during closed session and she was acknowledged for the accomplishments during her first year. The President will have a follow up conversation with her to discuss the revised goals for 2020-2021.

## **OTHER**

The KBN staff made recommendations to the Board due to the recent State of Emergency due to COVID-19, and the following actions were taken:

- **APPROVED THAT DURING THE COVID-19 STATE OF EMERGENCY THAT THERE BE RELAXED ENFORCEMENT OF THE PROVISION IN 201 KAR 20:220 SECTION 4 (15)(F) REQUIRING PARTIAL CONTACT HOURS TO ONLY BE PERMISSIBLE AFTER ONE (1) CONTACT HOUR IS EARNED**
- **APPROVED THAT UPON CONCLUSION OF THE COVID-19 STATE OF EMERGENCY, KBN STAFF REVIEW AND CONSIDER REVISIONS TO 201 KAR 20:220**

## **ADJOURNMENT**

Upon proper motion and second, the meeting was adjourned at 11:35 a.m.

## **ATTEST**



**APPROVED:**

\_\_\_\_\_  
President

6/18/2020

\_\_\_\_\_  
Date